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The 1968 annual report of Literacy House focuses on functional literacy, food production, and family planning as well as on structural reorganization. A new organizational chart is included and the role of each individual in the organization is presented. The primary functions (training and research), and some details about the work of the organization are given. This latter includes: (1) evolving standardized test pepers and literacy records for use in literacy projects; (2) evolving syllabi; (3) producing instructional materials and basic literature for literacy administrators and workers; (4) conducting inservice training for literacy teachers, university teachers, librarians, and jail employees; and (5) organizing followup services by bringing out quarterly and monthly newsletters. Literacy classes for women deal with chikan embroidery, family planning, home management, and continuing education. Other aspects covered are: central and district libraries, young farmers' institute (YFI), development of YFI farms, extension education, Young Women's Christian Association, and the publications of Literacy House. Many aspects of the report are supported by statistical data. (nl)

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U.S. DEPARTMENT OF HEALTH, EDUCATION & WELFARE
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LITERACY HOUSE

Annual Report

1968

LITERACY HOUSE, P. O. SINGAR NAGAR, LUCKNOW-5, U. P., INDIA

LITERACY HOUSE

Founded in 1953 by Mrs. Welthy H. Fisher, Literacy House is a national training institution for functional literacy. Its programme and activities are carried out through the following departments: 1. General Administration 2. Training 3. Field Work 4. Young Farmers Institute 5. District and Central Libraries 6. Extension 7. Publication 8. Evaluation and Investigation.

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1968

ANNUAL REPORT
OF
LITERACY HOUSE FOR 1968

President and Members, India Literacy Board,

1. Before submitting a brief report on the activities of Literacy House for the year 1968 may I express our bereavement and sense of loss at the passing away of Dr. Radhakamal Mukerjee who left us very suddenly on the afternoon of 25 August, 1968. Not only was he our President for over ten years but was also one of the oldest members of our Board. May his soul rest in peace.

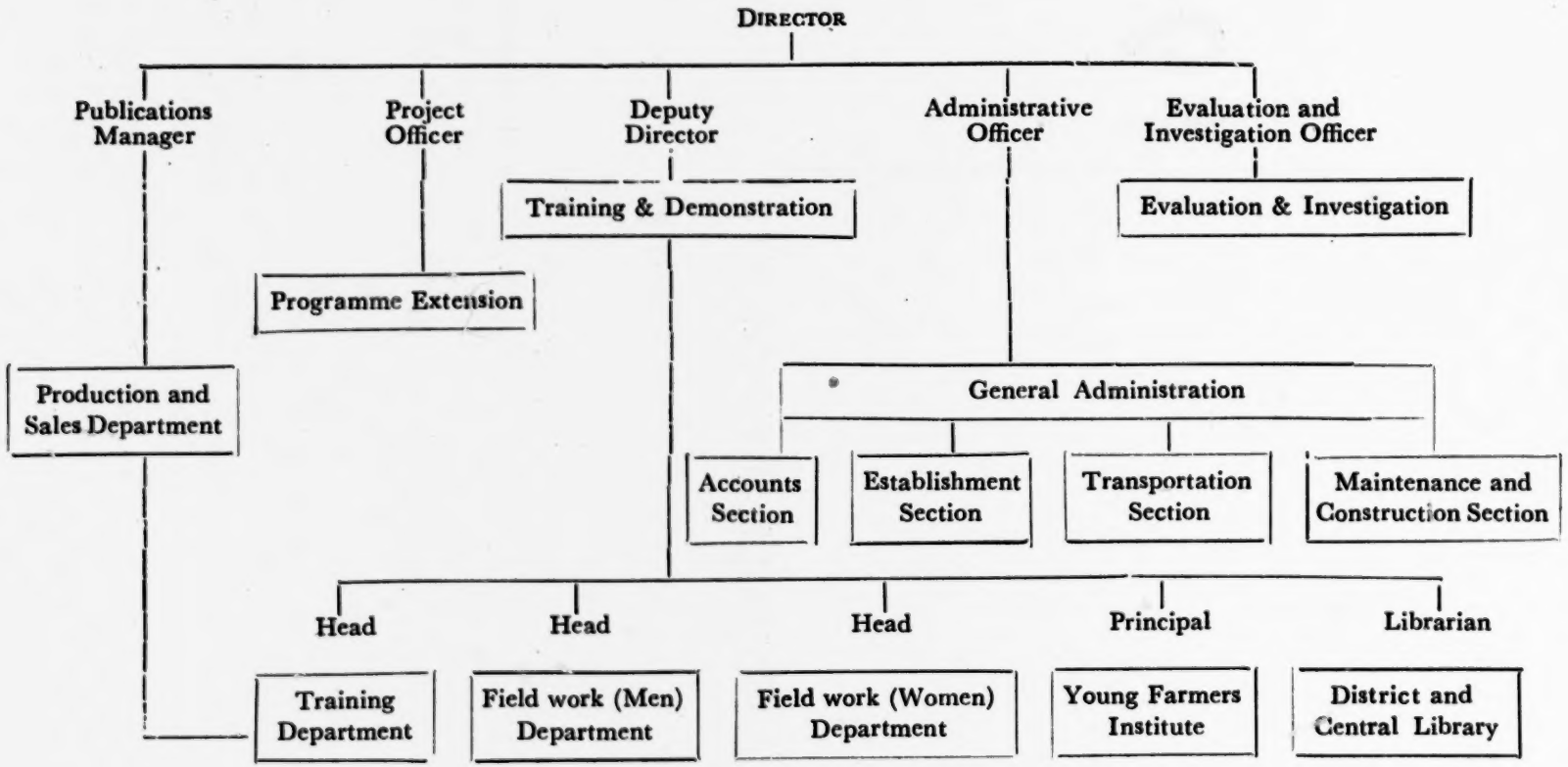
2. The year under review was firstly a period of stock taking and consolidation, reappraisal of our aims and objectives, and a study and assessment of the material, financial and human resources available. Secondly, it was a period of re-orientation and re-organisation in order to adjust our activities to our aims and make the most of our resources. Thirdly, it has been a process of experimentation, construction and expansion.

3. Due to numerous changes in staff and certain circumstances beyond our control it was only possible to commence the first phase when about three months of 1968 had already gone by. Thus at the time of submission of this report we are in fact in the midst of the third stage of our activities—*i.e.* that of experimentation, construction and expansion.

REAPPRAISAL

4. It is important that from time to time we take a good look at ourselves to determine what we are supposed to be and re-set our sights in the direction in which we should be going. During this year we have done this deliberately and often. From a literacy workers' class in the verandah in the Agricultural Institute at Allahabad, Literacy House has grown into a many splendoured adult education training institution. It owes its existence to the inspired leadership

ORGANISATION



and unstinted devotion of its founder. It draws sustenance from the generosity, understanding and humanity of friends and supporters mainly in U.S.A. and Canada. It receives its direction and guidance from the learned and wise counsel of the Members of the India Literacy Board. The field of its activities is nationwide and spreads to all regions of this vast sub-continent.

5. All our activities are based on the three Fs *i. e.*

Functional Literacy
Food Production
Family Planning

6. Literacy, however, continues to be the rock-bed on which the whole superstructure of Literacy House is founded. It is the key to the physical and emotional integrity of this nation and the prosperity and happiness of our people. This is our faith and our firm belief.

REORGANISATION

7. In furtherance of these aims it was sought to re-organise Literacy House last summer and the structure, given on page 2, emerged.

8. It was envisaged that in this set-up the activities of Literacy House would be carried out by the Director through :—

(*a*) The Deputy Director who would be responsible to him for all training, experiments and courses in Mass Communication, Field Work and the Young Farmers Institute.

(*b*) The Administrative Officer who would be responsible to him for general administration, personnel, security, accounts, construction and maintenance of buildings, contracts, sanitation and health, gardens, upkeep of grounds and supervision of the Mess. He would also be responsible for the administrative arrangements for conferences, seminars and meetings.

(*c*) The Project Officer who would be responsible to him for the surveying, planning, selection and control of Programme Extension Projects in close co-ordination with the Training Department.

(*d*) The Publications Manager who would be responsible to him for all publications, promotion of publications, production of journals and magazines, sales and distribution of books and all other mass communication material produced at Literacy House. He also would work in close collaboration with the Training Department and look after the business side of production and sales.

(*e*) The Evaluation and Investigation Officer who would be responsible to him for compilation of training programmes, collection of data, investigation, analysis, evaluation and reports on projects undertaken by Literacy House and co-ordination of the research and evaluation reports and returns carried out by students, scholars and other agencies on behalf of or on the initiative of this institution.

9. Though the new organisation came into effect on 2 August 1968 it has not been possible to implement it fully. This was due to non-availability inspite of wide advertisement and search of the right type of persons to fill certain key positions. We have not been able to get either

a suitable Project Officer for Programme Extension work or a Publications Manager so far. The Deputy Director therefore, had to take over Programme Extension work and the District Library. The Administrative Officer in addition to his duties looks after the business side of Publications and Sales. The Director supervises the Training, Field Work Departments and also the Young Farmers Institute.

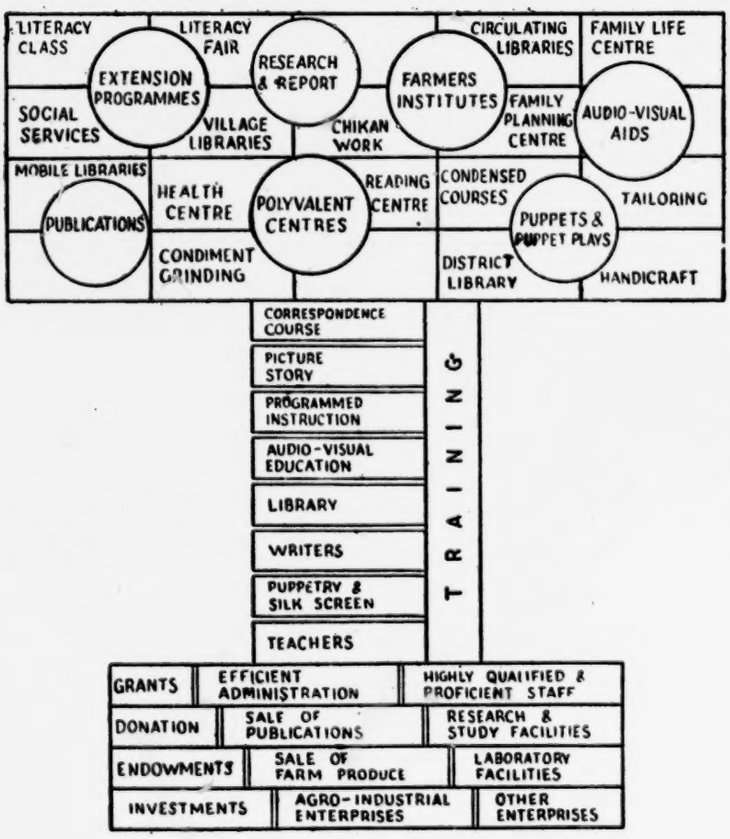
10. Lack of suitably qualified, efficient and dedicated man power is in fact the main problem at Literacy House. We do have some capable, efficient, loyal and hardworking persons on our staff. There is, however, some dead-wood to be cleared and replaced if the vision of the Founder of Literacy House is to be fulfilled and the targets we have set before us achieved.

CONSTRUCTION AND EXPANSION

11. With the physical resources, like land and legal problems, consolidated and our base of operations at Literacy House re-organised and geared to a plan of action a somewhat ambitious construction and expansion programme has been taken in hand. In all our activities we have tried to keep the following three principles in our minds :

(*a*) That Literacy House is a national rather than regional institution and whatever we do locally is in the nature of patterns which may be replicated in other areas or language regions of this sub-continent.

(*b*) That Literacy House is primarily a training and research establishment which trains workers in adult literacy and basic adult education and the services that we render are the bye-product and extension of our training.



(*c*) That production of reading material, primers, mass communication media, audiovisual teaching aids, literature for neo-literates as well as other adults in our country as well as the training of writers and producers of communication media is a major and vial function of Literacy House.

12. The Literacy House 'Tree' placed alongside is an attempt to illustrate partly what we are and partly what we hope to be. Literacy House is a national adult education training establishment and is an active, living and vibrant monument to international co-operation and understanding. Human, physical and financial resources constitute the base from which the 'Tree' derives its

energy and strength. The various Training Departments form the trunk and mainstay of our 'Tree'. Publications, teaching aids, field work in all its aspects, communications media like puppets, songs and plays, extension programmes, evaluation and research and above all the human material which is trained at Literacy House are the fulfilment—the leaves, the flowers and the fruit of this 'Tree'.

In subsequent paragraphs is given a detailed departmental-wise report on the activities of Literacy House :

GENERAL ADMINISTRATION

13. (*a*) *Maintenance and Construction*

Instead of a permanent Executive Engineer on the staff of Literacy House we have an experienced Consultant Engineer who, with the help of an Overseer and Draftsman, supervises the construction work and maintenance of the buildings on the campus as well as at Neewan and Bijnaur. All the major constructions are carried out on contract. The following units were constructed and commissioned :

TABLE I

Item	Floor area (in sq. ft.)	Cost of Construction (in Rs.)
(*i*) Office-cum-store-cum-class rooms	1841	16,948
(*ii*) Five small family quarters	3725	70,000
(*iii*) Four helpers' quarters	1261	25,500
(*iv*) Auto service school and garage		5,000
(*v*) Motor ramp	300	700
(*vi*) Garage converted into office		2,500
(*vii*) New garage	250	1,200
(*viii*) Four bachelor quarters now used as married quarters	1600	38,000
(*ix*) Boundary wall around the campus		50,000
(*x*) Two pump houses	180.50	2,700
(*xi*) Bullock shed	375	2,500
(*xii*) Three tubewells	300	5,000
	Total	Rs. 2,20,048

Construction work in respect of the units mentioned below was undertaken and is expected to be completed before 31st March, 1969.

TABLE II

Item	Floor area (in sq. ft)	Estimated cost (in Rs.)
(*i*) Two small family quarters	1450	28,000
(*ii*) Four helper quarters		9,000
(*iii*) New District Library	3200	60,000
(*iv*) Circumnavigator's House at Bijnaur	1150	20,000
(*v*) Hostel for Young farmers (Bijnaur)	6500	75,000
(*vi*) School for young farmers (Bijnaur)	3000	55,000
(*vii*) One pump house (Bijnaur)	90	1,400
(*viii*) Farm Manager's House (Neewan)	1500	15,000
(*ix*) Stores (Neewan)	1200	13,000
(*x*) Four Helpers quarters (Neewan)	300	6,000
	Total	Rs. 2,77,400

13 (*b*) *Production and Sales*

At page (7), Table III, is a statement showing the Annual Production Report for 1968 :—

In this Table we find that 18 new books were printed during the year 1968. Nine new posters and 3 sets of flash cards along with one thousand sets of Naya Savera Charts were printed. Six books were reprinted. Since August 1968 the production increased. It is expected that in the following years the production will improve and increase both in quantity and quality. Besides the above production, a number of content sheets, folders, job works of the different departments was undertaken.

In 1968 the Government departments and development agencies continued to be the chief customers of our materials. The Governments of Rajasthan and Himachal Pradesh were the biggest purchasers of our Naya Savera Sets along with the Jail Department and Gramdan Yojana in U. P.

The Government Departments of Rajasthan, Himachal Pradesh, M. P. and U. P. were the chief purchasers of our general books. The Government of Goa, Daman and Diu was the main purchaser of our posters along with the different agencies in U. P., M. P. and Delhi.

The State Family Planning Department of U. P. approved our Khaddargraph cut-out (Story of Birjoo) for district headquarters in U. P. The Government of Gujarat also approved all our materials for use in Development blocks in the State.

TABLE III

Month	Name of the book	English Name	Copies printed	Remarks
January	Anaj Ki Suraksha	(Safe Storage of Foodgrains)	2000	New book
February	Naya Savera Praveshika		20000	Reprint
,, ,,	Naya Savera Reader I		10000	,, ,,
March	Kale Pile Gore	(Black, Yellow and White)	2000	New book
April	Vidyalaya Aur Samudaya	(School and Community)	2000	New book
July	Zameen Se Chand Tak (Urdu)	(From Earth to Moon)	3000	Reprint
,,	Saeen Baba (Urdu)	(The Saint)	3000	,, ,,
August	America Ke Kisan	(Farmers of America)	2000	New book
,, ,,	Mahatma Gandhi Aur Dharm	(Gandhi and Religion)	2000	,, ,,
,, ,,	Gandhiji Aur Shiksha	(Gandhi and Education)	2000	,, ,,
,, ,,	Gandhiji Ke Jivan Ki Satya Kathaen	(True stories of Gandhi's life)	2000	,, ,,
,, ,,	Azadi Men Gandhiji Ki Den	(Contribution to our Independence by Gandhi)	2000	,, ,,
September	Accha Sathi Kaon (Poster)	(A Good Companion—Who ?)	2000	In Marathi
,, ,,	,, ,, ,, (,, ,,)		500	In Konkani-Devnagri
,, ,,	,, ,, ,, (,, ,,)		500	In Konkani-Roman
,, ,,	Mujhe Parihe (,, ,,)	(Read Me)	1000	In Marathi
,, ,,	,, ,, (,, ,,)		500	In Konkani-Devnagri
,, ,,	,, ,, (,, ,,)		500	In Konkani-Roman
,, ,,	Har Hath Me Jhurri Paregi (Poster)	(Every hand will have wrinkles)	500	In Konkani-Roman
,, ,,	Parhiye Aur Parhaiye	(Learn and teach)	2000	In Hindi
,, ,,	Har Parha Anparh Ko Parhae	(Every Literate to teach illiterates)	2000	In Hindi
October	3 sets of flash cards		3000	One thousand each
,, ,,	Gandhiji Aur Satyagrah	(Civil Disobedience and Gandhi)	2000	New book
,, ,,	Kasturba Ke Darshan	(Kasturba—A profile)	2000	,, ,,
November & December	*Books in the Presses*			
	Naya Savera Charts		1000 sets	
	Naya Savera Reader I		10,000	Reprint
	Naya Savera Reader II		10,000	Reprint
	Hariyali Ka Ek Tukra	(A patch of Green)	2,000	New book
	Boorha Tota Ram Ram	(Never too Old to Learn)	2,000	,, ,,
	Acchi Tandurusti	(Good Health)	2000	,, ,,
	Guide to University Teachers		5000	,, ,,
	Guide to Primer Construction		2000	,, ,,
	Naya Savera Praveshika (Revised)	(Revised Primer)	2000	,, ,,

TABLE IV

Material sold	Quantity		
	1966	1967	1968
General books	4,500	10,815	24,900
Naya Savera Set	49,060	58,058	73,590
Naya Savera Charts	650	1,615	962
Khaddargraph cut-outs	161	604	1,315
Khaddargraph stands	10	37	13
Flash cards	186	1,906	393
Puppets	148	110	139
Puppet stage	3	11	8
Pamphlets	526	779	1,699
Posters	25	—	8,086

There was an increase in the sale of general books, Naya Savera sets, posters and pamphlets during the year under review. The sale of other materials was satisfactory except that of flash cards which were out of stock during this period. It is expected that in the following years, the sale will increase through regular production and systematic sales organisation.

Table V indicates books and other materials which were sold in large quantities during 1968.

TABLE V

Title	Author	Copies sold
Naya Savera Primer		41,876
Naya Savera Reader I		16,843
Anaj Ki Suraksha	Feroze Alam	1,639
Bharat Ka Vidhan	Dr. B. M. Sharma	1,422
Dhool Men Phool	Kusum Nayar	1,382
Ek Pariwar	V. N. Singh	1,489
Dharti Ka Beta	V. N. Singh	1,458
Kathputli Natak (Edited)	V. N. Singh	1,464
Dharti Ugle Sona	Brijendra Khare	1,571
Ham Sarkar Hain	W. H. Fisher	1,529
Kuchh Tum Samjho Kuchh Main Samjhoon	Anand Prakash	1,501
Man Ka Rog Tan Ka Dushman	Bhakti Sudhakar Dube	1,610
Naya Khoon Naye Mor	Madhusoodan Gupta	1,404
Sain Baba (Urdu)	Waris Rasheed Kidwai	1,919
Zamin Se Chand Tak (Urdu)	Waris Rasheed Kidwai	1,483
Zamana Badal Gaya	Shakuntala Saran	1,468

13 (*c*) *Dispensary*

The Literacy House dispensary extended medical facilities to employees and their families living on the campus. Our new M. O. is an asset; ever since he took over, medicines have been plentiful and medical attention greater and more concentrated. The total number of patients treated during the year was 10,461. The health of personnel and their families was fairly good throughout the year. There were no communicable or infectious diseases on the campus.

TRAINING DEPARTMENT

14. This newly reorganised Department combines in itself the old Teacher Training, Programmed Instruction, School of Social Writing, Publications, Audio-Visual and Puppetry Sections. The major programmes of the new Department included the holding of long and short term training courses in literacy, adult education, audio-visual education, puppet making and manipulation, silk screen printing; developing programmed instruction material for new literates; training in writing socially significant materials for new literates through Writers Workshops and publication of literature for new literates.

15. The programmes and activities of the Training Department during the period under report were :—

(*a*) Evolving standardised test papers and literacy records for use in literacy projects financed by Programme Extension Department of Literacy House and other agencies ;

(*b*) Evolving syllabii for the various courses organised by the Department ;

(*c*) Production of instructional material and basic literature for literacy administrators and workers ;

(*d*) Conducting training courses in literacy and adult education for University teachers and students under the National Service Scheme—a new and significant training activity ;

(*e*) Conducting courses for librarians working with new literates ;

(*f*) Conducting courses for literacy supervisors working in literacy projects and farmers education project run by Department of Education, Government of U. P. ;

(*g*) Conducting literacy courses for jail employees such as cadets, education teachers and convict teachers ;

(*h*) Introducing supervised correspondence courses for literacy workers and teachers ;

(*i*) Organization of a Writers Workshop on High Yielding Varieties of grains ;

(*j*) Bringing out revised Naya Savera primer and Teachers Guide books produced in Specialists' Workshop on Preparation of Literacy Primers ;

(*k*) Bringing out a series of books for new literates on different aspects of Gandhiji's life keeping in view the Gandhi Centenary commemorations in 1969 ; and

(*l*) Organization of follow-up services by bringing out quarterly and monthly newsletters, *viz.*, Lekhak and Ujala with an improved format and editorial policy in English and Hindi for writers and neo-literates respectively.

Given overleaf is an account of the work done in various units of the Department.

TEACHERS TRAINING UNIT

16. The Teachers Training Unit had a four-fold programme: holding long and short term training courses in literacy and adult education; developing training materials and instructional kits for teachers and trainees; developing programmed instruction material for publication and distribution; and introduction of supervised correspondence techniques in adult education.

The Teachers Training Unit organised thirty courses during the year, ranging from seven to twenty six days, to suit the requirements of other institutions which sent trainees for such courses. These were orgainsed:—

Location	No. of courses
(*i*) Literacy House campus.	10
(*ii*) Model Jail, Lucknow.	3
(*iii*) Jail Training School, Lucknow.	2
(*iv*) Lakshminarainpuri, Pusa Road, Darbhanga, Bihar.	3
(*v*) Banvasi Seva Ashram, Govindpur, Mirzapur, U. P.	3
(*vi*) Institute of Rural Higher Education, Ramkrishna Mission Vidyalaya, Coimbatore, Madras.	1
(*vii*) D. N. Degree College, Fatehgarh.	1
(*viii*) Baba Raghavdas College, Bhatpar Rani, Deoria, U. P.	1
(*ix*) Shri Sharda Sadan Pustakalaya, Lalganj, Bihar.	1
(*x*) Premchand Junior Teachers Training College, Gorakhpur.	1
(*xi*) Junior High School, Billari, Moradabad, U. P.	1
(*xii*) Govindram Sakseria Technological Institute, Indore.	1
(*xiii*) Gramin Mahila Sangh, Indore.	1
(*xiv*) Stella Marris College, Madras.	1
Total	30

17. The total number of participants trained in these courses was 727 men and 180 women. The number of courses organised in 1968 went up from ten in 1967 to thirty in 1968. The average number of participants per course also showed an upward trend. It went up from seventeen in 1967 to thirty in 1968. The situation will further improve in 1969 due to introduction of the National Service Scheme in Universities and initiation of courses in Literacy and Adult Education for University Teachers and Students.

18. Table VI gives a profile of training courses organised by the Teacher Training Unit:

TABLE VI

Courses run by the Training Department

Particulars of Courses	No. of Courses			Duration	No. of Participants		
	Off campus	On Campus	Total		Male	Female	Total
Course for literacy teachers.	10	4	14	1-2 weeks	273	106	379
Course for literacy supervisors.	1	1	2	2-3 weeks	60	4	64
Course for Cadets of Jail Training School.	2	—	2	1 week	92	—	92
Course for Education Teachers of Jail Deptt.	—	3	3	2 weeks	44	—	44
Course for Convict Teachers of Jail Department.	3	—	3	2 weeks	95	—	95
Refresher Course for Literacy Teachers of Field Work Deptt. (Men & Women).	—	1	1	3 days	8	9	17
Refresher Course for Teachers employed under Gramdan Shikshan Yojana.	2	—	2	2 days	60	12	72
Course in Literacy and Adult Education for University Teachers and Students.	5	—	5	10 days			
Course for Librarians working with new literates.	—	1	1	3½ weeks	6	1	7
Totals	23	10	33		638	132	770

TABLE VII

Statewise Distribution of Participants

States	No. of Participants		
	Male	Female	Total
Uttar Pradesh	438	88	526
Madhya Pradesh	30	29	59
Bihar	220	43	263
Madras	38	40	78
Total	727	180	926

19. Four new significant activities took place in training programmes in 1968 :—

(*a*) A Course for Librarians Working with new Literates in rural areas was designed and organised for the first time at Literacy House.

(*b*) Introduction of course for Literacy Supervisors.

(*c*) Organization of Refresher Courses for experienced literacy teachers.

(*d*) Contents of Course in Literacy and Adult Education for University Teachers and Students were revised and reorganised in the light of the experience of the first course.

20. Five courses were organised on the newly designed pattern. Thirty three University staff members and 104 students participated in this course.

21. The Teacher Training Unit paid special attention to the training needs of the Integrated Block Development Project of Literacy House. Seven courses were organised for men and women teachers and supervisors employed by Literacy House for working in the Block area.

22. The Unit brought out four documents :—

(*a*) A Guide for Literacy Teachers and Trainers (Hindi) ;

(*b*) A Guide for Literacy Supervisors and Instructors ;

(*c*) A Guide for Literacy Administrators and Workers ;

(*d*) A Guide to Course in Literacy and Adult Education for University Teachers and Students—National Service Programme.

The Unit evolved standardised Literacy Test Papers and Records for use in Literacy Projects sponsored by Literacy House. The instructors prepared Content Sheets on topics included in the functional literacy syllabus.

23. A syllabus for a Course for Librarians working with new literates was brought out in mimeographed form. The Unit also undertook a study of the utilisation of training facilities by teachers and supervisors trained by this Department in previous years. An evaluation report on the courses organised for jail employees was also written.

PROGRAMMED LEARNING

24. Two programmed instruction booklets namely, *Working with Numbers* and *Better Healh Habits* were given final shape, illustrations were prepared and sent to press for final printing. The instructor concerned has developed the format of a new programmed text, entitled, *Concept of Adulthood.*

25. The Unit introduced a new and significant training activity by initiating Supervised Correspondence Course for Literacy Workers and Teachers. The bulletin of information on Supervised Correspondence Course for Literacy Workers and Teachers was brought out in mimeograph form.

SCHOOL OF SOCIAL WRITING

26. The programme of the School of Social Writing included conducting Writers' Workshops for professional people ; writing books, pamphlets and periodicals for new literates and new reading public ; and providing professional literature for adult education and literacy workers.

The School of Social Writing organised two Writers' Workshops of twelve weeks duration each ; and two each of six weeks duration, namely, Writers' Workshop on High Yielding Varieties of wheat and Specialists' Workshop for Construction of Literacy Primers. The expert services of Dr. Sarah C. Gudschinsky, an eminent linguist, were made use of in organisation of a Specialists' Workshop for Construction of Literacy Primers. Twentyfour representatives sponsored by twelve voluntary agencies participated in the Workshop. The participants produced fourteen literacy primers in fourteen languages and dialects, namely, Kannada, Oriya, Tamil, Marathi, Gujarati, Telegu, Punjabi, Urdu, Hindi, Angami Naga, Nepali and three primers in tribal languages ; Halbi, Parji and Gurung.

The following tables give a profile of the Writers' Workshops organised by the School of Social Writing Unit:—

TABLE VIII

Particulars of Workshop	No.	Duration	No. of Participants			Manuscripts Developed
			Male	Female	Total	
XVIII Writers' Workshop.	1	1-5-'68 to 31-7-'68	8	7	15	15
Writers' Workshop on High Yielding Varieties of seeds.	1	27-5-'68 to 6-7-'68	11	1	12	12
Specialists' Workshop on Construction of Literacy Primers.	1	2-1-'68 to 10-2-'68	11	13	24	14
XIX Writers' Workshop.	1	2-12-'68 to 29-2-'69	5	2	7	7 (Being written)
Total	4		35	23	58	48*

*Includes seven manuscripts being written by participants of XIX Writers' Workshop.

TABLE IX

Statewise Break-up of Workshop Participants

States	No. of Participants		
	Male	Female	Total
Uttar Pradesh	14	7	21
Delhi	—	1	1
West Bengal	1	1	2
Madhya Pradesh	3	1	4
Kerala	5	2	7
Mysore	2	—	2
Gujarat	1	—	1
Orissa	1	—	1
Madras	—	1	1
Andhra Pradesh	1	—	1
Maharashtra	3	8	11
Nepal	1	—	1
Assam	—	4	4
Finland	1	—	1
Total	33	25	58

27. The following manuscripts were written by writer-instructors in the Department:—

Maut Ke Doot. (Messengers of Death).
Improved Agricultural Implements.
Laws of Family Life (English)
Laws of Family Life (Hindi)
Hamari Azadi Men Gandhiji Ki Den (Contribution of Gandhi to our Independence).
Mahatma Gandhi Aur Dharma (Gandhi and Religion).
Gandhiji Aur Satyagrah (Gandhi and Civil Disobedience).
Gandhiji Aur Shiksha (Gandhi and Education).
Aaj Aur Kal (Today and Tomorrow).
Revised Naya Savera Primer
Primer Construction for Adults (English)

The Writer-trainees of the three Workshops developed fortyone manuscripts from which the following were selected and edited for publication.

Kasturba Ke Darshan (Kasturba—A Profile).
Gandhiji Ke Jeevan Ki Satya Kathayen (True Stories of Gandhi's life).

Bhar Poor Paidawar Ke Liye Adhik Upaj Dene Wali Kismen Boiye. (Sow seeds of High Yielding varieties for Bumper Crops).

Naya Savera Primer (Tamil)
Naya Savera Primer (Telegu)
Naya Savera Primer (Marathi)
Naya Savera Primer (Kannada)
Naya Savera Primer (Hindi)
Teachers' Guide Books for the above Primers.

28. The Writer-Instructors collected background material for the following manuscripts in making :—

Applied Nutrition Programmes.
Writing Book for New Literate Adults.
Bharat Ke Krishi Pandit.
Britain Ke Kisan.
Booklets on High Yielding Varieties—six.

PRINTING OF MATERIAL FOR NEW-LITERATES AND WRITERS

29. The following books were published by Literacy House out of the manuscripts written by staff and participants of Writers' Workshops :

Kale Peele Gore.
Anaj Ki Suraksha.
Mahatma Gandhi Aur Dharm.
Gandhiji Aur Shiksha.
Hamari Azadi Men Gandhiji Ki Den.
Gandhiji Ke Jeewan Ki Satya Kathayen.
Gandhiji Aur Satyagraha.
Kasturba Ke Darshan.
Vidyalya Aur Samudaya.
America Ke Kisan.
Hariyali Ka Ek Tukra (in Press).
Boorha Tota Ram Ram (in Press).
Achchhi Tandurusti (in Press).
Revised Naya Savera Primer (in Press).
Primer Construction for Adults (English) (in Press).
A Guide for University Teachers and Students in Literacy and Adult Education (English) (in Press).

FOLLOW-UP

30. A quarterly news-bulletin captioned 'Lekhak' for ex-trainees of the School of Social Writing was brought out regularly. Five hundred copies of each issue were printed and mailed to ex-trainees and persons interested in simple writing. A special issue of 'Lekhak' was brought out on the occasion of International Literacy Day, 8 September, 1968.

Literacy House continued to publish 'Ujala' a monthly newspaper, in simple Hindi, to provide reading material for neo-literates and new-readers in rural and urban areas. The format of Ujala was revised to make it more attractive and interesting and a number of new features added to make it a useful magazine for farmers and writers. Two thousand copies of each of the seven issues were printed and distributed.

STAFF DEVELOPMENT

31. Messrs. Brijendra B. Khare and Feroz Alam attended a short course in Journalism organised by the Press Institute of India at Pioneer Press, Lucknow.

AUDIO-VISUAL EDUCATION UNIT

32. The programmes of the Audio Visual Unit were :—

(*a*) Providing training in the production and use of a wide range of simple audio-visual materials including posters, charts, flash cards, khaddargraphs and dioramas.

(*b*) Producing audio-visual material such as filmstrips, khaddargraphs, flashcards, tapes and records.

Four courses in preparation and use of simple audio-visual aids were organised. The participants received practical training in preparation and use of flash cards, khaddargraphs, charts, dioramas, models and puppets. Practical training in handling these projected aids was also given. The following table gives a profile of these courses.

TABLE X

Particulars of Course	No. of Courses		Duration	No. of participants		
	Off Campus	On Campus		Male	Female	Total
Course for Instructors of Gram Sevak Training Centre and Panchayati Raj Training Centres of Govt. of Punjab.	1	—	1 week	22	5	27
Courses for Bal Sevikas in Preparation and use of Simple Audio-Visual Aids.	1	—	2 weeks	—	44	44
Course in Audio-Visual Education.	—	1	3½ weeks	11	5	16
Course in Audio-Visual Education.	—	1	4 weeks	12	4	16
	Total			45	58	103

33. The following table shows the States of India from where trainees were drawn for the above four courses :—

TABLE XI

States	No. of participants		
	Male	Female	Total
Uttar Pradesh	14	47	61
West Bengal	4	2	6
Punjab	22	5	27
Rajasthan	1	—	1
Gujarat	—	2	2
Pondicherry	1	—	1
Assam	2	—	2
Bihar	—	1	1
Nagaland	1	—	1
Madhya Pradesh	—	1	1
Total	45	58	103

34. Besides the above-mentioned four courses the Unit provided instructional support to the Literacy House Teachers Training Courses organised on the campus of Literacy House and Integrated Block Development Project. The Unit organised short-term training course for nurses attending the Post-Graduate Diploma Course in the School of Nursing attached to the Medical College, Kanpur. Two male and 16 female nurses attended this course. Demonstrations for use of simple audio-visual aids were organised for visitors.

The Unit designed and produced a flashcard on Family Welfare Planning comprising of twentysix cards.

Outline of the Family Welfare Kit for use of Family Planning Educators was made and some of the material to be included in the kit was prepared.

The filmstrip "How To Make Glove Puppets" was almost completed.

35. The Unit organised two exhibitions on literacy and adult education, one at P. M. G. Office Recreation Hall in connection with celebration of International Literacy Day, 8 September, 1968 and the other at the Indian Adult Education Association, New Delhi at the National Seminar on Adult Education of Women in the Changing Pattern of Society organised in collaboration with UNESCO.

36. Twentyfour film shows were organised during the year 1968 by the Unit.

37. The Unit took a large number of photographs depicting the activities of the different Departments of Literacy House to send to 40 newspapers in India and abroad.

PUPPETRY UNIT

38. (*a*) Three hundred seventynine puppet heads were made. Out of these 379 puppet heads, 319 puppets were dressed.

(*b*) One hundred ninety puppets were sold during the year under review.

(*c*) The Puppetry Unit wrote and produced two new puppet plays, namely *Cotton Godown* (Rui Ka Godam) and *Ujala* (The Light).

PUPPET SHOWS

39. (*a*) One hundred and eight puppet shows were arranged in the service area of Literacy House to support the Integrated Block Development Project and the programmes of the two Field Work Departments.

(*b*) A puppet team of four puppeteers under contract with the Life Insurance Corporation of India organised twenty shows in villages of Agra Division for popularising life insurance among the rural masses.

POPULARISATION OF PUPPET MEDIA

40. As part of the scheme to popularise use of puppets in schools and adult education agencies the Unit organised the following on campus courses in puppet making and manipulation:—

TABLE XII

Name of Sponsoring Institution.	No. of Courses	Duration in days	No. of persons trained		
			Male	Female	Total
Puppetry Unit, Literacy House.	2	26 days	5	4	9
Baba Raghavdas College, Bhatpar Rani, Deoria.	1	7 days	10	—	10
Course for traditional puppeteers of Rajasthan sponsored by Literacy House.	1	16 days	5	2	7
Model Jail, Lucknow.	1	10 days	18	—	18
Total	5		38	6	44

41. The statewise break-up of the Course participants was as follows :

TABLE XIII

States	Uttar Pradesh	Delhi	Madhya Pradesh	Assam	Rajasthan	Mahara-shtra	Total
Partici-pants	32	1	1	1	7	2	44

SILK SCREEN PRINTING UNIT

42. (*a*) The Unit organised two Silkscreen Printing Courses at Literacy House during the year under review. Twelve participants, ten male and two female, attended the course. Out of the twelve participants attending the course, three were from schools, three were free-lance artists and remaining six were from art studios and printing establishments. The courses were attended by participants from Delhi, Assam, Nagaland, Uttar Pradesh and Madhya Pradesh. At the request of the Preventive Health and Hygiene Institute a seven-day short course was organised for representatives of the Institute.

(*b*) The Unit produced the following :—

TABLE XIV

Materials	No. of impressions
Naya Savera Charts 2 colours, 70 sets of 12 charts.	6,480
Cover page for books 2, 2 colours, 2698 prints.	5,396
Cover page for books and evaluation reports 5, in 3 colours, 1088 prints.	3,264
Khaddargraphs 2 ; Raise Poultry, 500 ; 3 colours 11,000 prints.	33,000
Birjoo Ki Kahani 1000, 13000 prints, 2 colours.	26,000
Flash cards, Family Welfare Planning, 500 sets in 3 colours, 13,000 prints.	39,000
Posters 1000, 3 colours, 1000 prints.	3,000
Tin Trunk Library Box Printing, 25 boxes, 2 colours.	50
Total	1,16,190

ART UNIT

43. The Art Unit handled the following illustration work :

TABLE XV

Material Illustrated	No. of illustrations
Book Covers	
Kasturba	1
Mahatma Gandhi Aur Dharm	1
Gandhiji Aur Shiksha	1
Boorha Tota Ram Ram	1
America Ke Kisan	1
Navin Ank Ganit	1
Achchhi Tandurusti	1
Total	7
Illustrations	
Hariyali Ka Ek Tukra	4
America Ke Kisan	11
Navin Ank Ganit	31
Achchhi Tandurusti	72
Revised Naya Savera Primer	48
Young Farmers Institute Jankari Mala	10
Total	176
Book covers for reports of the Investigation, Evaluation Unit and other Departments.	8
Flash cards on Family Welfare Planning in 2 colours.	26 pages
Charts.	25
Poster International Literacy Day Celebrations.	1

44. The Unit extended assistance in organisation of exhibitions organised on the occasion of 15th Anniversary of Literacy House and International Literacy Day Celebrations, 8 September, 1968.

45. It also provided support to the various programmes of the Training Department as well as to the other Departments of Literacy House in preparing aids, book covers, charts and posters. The Art Instructor shared instructional duties in teaching arts to girls of the Condensed Course.

FIELD WORK (MEN) DEPARTMENT

46. The Department of Field Work (Men) carried out its functions through the following activities :—

(*a*) conducting literacy classes in rural and urban areas in conjunction with an economic activity;

(*b*) providing supervision and testing assistance to agencies engaged in literacy and adult education;

(*c*) handling special educational and socio-economic programmes for villagers such as agricultural and cultural programmes through youth clubs;

(*d*) running bell bicycle libraries as a follow-up measure for the neo-literates and other literates in the service area, and

(*e*) helping other departments in their activities by supplying men and information from the area of service.

47. The Department continued to maintain 39 literacy classes, on a regular basis and 15 voluntary classes in the area of Intensive and Integrated Block Development Programme, with a total enrolment of 746 out of which 207 passed the After Primer test and 372 the Functional Literacy test in the months of June and July, 1968.

48. The Workers Education Project, Kanpur had an enrolment of 240 men out of which 135 passed the After Primer test and 75 the Functional Literacy test.

49. The Department opened in September 1968 and maintained the following 3 projects :

(*a*) 100 per cent Literacy Project :
12 classes were opened with an enrolment of 139 adults out of which 55 passed the After Primer test during 1968. Out of the total enrolment 27 adults have yet to appear for the achievement tests and results declared.

(*b*) Alternate Day Functional Literacy Project :
14 classes were started out of which 12 classes are running with an enrolment of 312 adults. After Primer tests will be administered in the month of January, 1969.

(*c*) Functional Literacy Classes through Youth Clubs Project :
12 classes were started with an enrolment of 277 adults. After Primer test has been applied on 20 adult students and 17 have been declared successful.

50. (*a*) Functional literacy classes for adults have been approved for a cluster of 10 villages, and the survey work has been started.

(*b*) Functional Literacy classes-plus-Bell Bicycle Library project has been approved for 10 villages. Survey of the villages has been started.

(*c*) Five adult literacy classes run by Y. M. C. A. are being supervised.

(*d*) Social education programmes like family planning, agricultural extension, health education in the Intensive and Integrated Block Development Project area through Youth Clubs organised by the Department with a membership of 97, 7 literacy melas, 4 group discussions, 21 meetings, 40 bhajan and kirtans, 85 group songs meetings, 21 sports meets and 53 flash cards demonstrations were organised.

(*e*) Survey of the slum dwellers in 10 pockets of the urban area (Lucknow) is being carried out to start 10 functional literacy classes to be continued later as continuation classes with an economic project attached to them.

(*f*) The library operation was continued with the following results :

Libraries	Members enrolled	Books issued
Bell Bicycle Library	2,673	55,518
Workers Mobile Library	4,348	21,076
Inter Library loan project	61	1,303

(*g*) A survey of the adults made literate by Literacy House is being carried out by the Bell Bicycle Librarians to make an effort to enroll them as bell bicycle library members in the Intensive and Integrated Block Development programme area.

(*h*) A two-day seminar of the Security Members of the Workers Mobile Library, Kanpur was organised. A report of the same has been prepared by the department and mimeographed.

(*i*) A new bell bicycle library has been organised in the Intensive and Integrated Block Development Programme area.

(*j*) The department helped District Library to organise 3 bell bicycle libraries through other educational institutions.

(*k*) A rural and urban survey schedule was evolved by the department.

(*l*) 16 camps were carried out by the Panchayati Raj and Co-operative members Training Centre.

(*m*) The centre also carried out 2, three day training programmes on the maintenance of Pumping Sets for the owners of the pumping sets in collaboration with M/s. Cooper Engineering Works.

(*n*) An evaluation of the pumping set training course was carried out by the Evaluation Unit of Literacy House and report produced in mimeographed form.

FIELD WORK (WOMEN) DEPARTMENT

51. The major direction of the activities of the Department during the year under review was towards opening literacy classes for women as part of Integrated Block Development Project

and in urban areas : running chikan embroidery work production unit ; continuing activities of the Women Welfare Extension Project ; preparation of a Family Welfare Planning Kit for use with women ; organising continuing education classes for rural girls ; organising short-term courses in Home Management and Family Welfare Planning for rural women and providing supervision and testing assistance to agencies working in the field of adult-education for women.

52. The major programmes of the Department include :

(*a*) Conducting Literacy Classes for rural and urban women.

(*b*) Providing supervision and testing assistance to agencies working in the field of adult education for women.

(*c*) Conducting special educational and Socio-economic programmes for women such as, Women's Continuing Education Classes ; Women's Chikan Work Project ; Women's Welfare Project ; Mahila Mandal ; Radio-Forums ; Special Courses in Home Management, Family Planning and demonstrations on the topics related to women and child welfare programmes.

(*d*) Handling the Health Education Scheme.

(*e*) Preparing a Family Planning Kit to be used by women workers for educating young girls.

(*f*) Conducting the project entitled the role of 'Little Teachers' and 'Village Sisters' for promotion of literacy among women.

53. Specifically the following activities were undertaken during the year :

(*a*) Eighteen Adult Literacy classes were maintained in rural areas, the Department extended necessary supervision and guidance to all these classes. The total enrolment was 796 in two batches of 6 months duration each. Out of 796 women, 385 women were made literate, 129 functional literate and 381 women are in classes newly opened.

(*b*) Eight classes were maintained and supervised by the Department in urban areas. The field supervisor (Male) continued to supervise 5 classes being run in Kanpur, one each at five Labour Welfare Centres. Three classes were run in collaboration with Mahila Udyog Kendra, Lucknow. The total enrolment in eight urban classes was 212. Out of 212 women, 184 women passed the after-primer test and 89 women were declared functionally literate.

(*c*) The turn over of women teachers in adult classes specially in rural areas was very high. Fifty per cent women teachers did not continue even for three months. This affected, to a great extent the maintaining continuity of classes.

(*d*) The project 'Role of Village Sisters and Little Teachers' for promotion of literacy among women was initiated in Mati. Eight classes with a total enrolment of 112 ran satisfactorily.

(*e*) To test the idea of organising part-time continuing education classes for women in one village of the Integrated Block Development Project area, a part-time continuing class

was conducted in village Mati. Eight girls joined the classes to appear in High School Examinations in 1970.

(*f*) The outline of the course called 'The Laws of Life' framed by the Department was given final shape. The educational material was collected and few charts on Family Planning were prepared. The Department organised four courses on 'Laws of Life' of three days duration each in four villages of Integrated Block Development Project area; 177 women in all took part in these courses.

(*g*) Two courses on Family Planning and Home Management were organised in two villages of 5 days duration each. Sixty young girls and adult women attended these courses. Out of the experiences gained from these courses a Family Welfare Planning Kit is being developed for the use of family planning education.

(*h*) The Department organised a drive for promotion of membership of women for greater use of Literacy House library services. Membership of women increased from 62 to 150. Women workers extended assistance in distribution of library books. Fourteen tin trunk library boxes were issued to 14 workers to distribute the books to new literate women who could make use of these books.

WOMEN'S WELFARE EXTENSION PROJECT

54. Five craft classes for adult women, adult literacy classes, five Balwadies (Child Care Centres) and five Mahila Mandals continued to run efficiently during the year under report. The achievements in major activities of Women's Welfare Extension Project are given below:

TABLE XVI

Name of activity	No.	Enrolment	Average Attendance	No. of days classes held each month
Balwadi (Child Care Centre)	5	135	21	23
Craft classes	5	96	15	15
Literacy classes for women	5	114	12	17

55. Five Mahila Mandals, one at each of the five women welfare centres, organised with a total membership of 150 continued to run efficiently. The achievements in different activities of

Mahila Mandals under the intensive family development plan in home management were as follows :

TABLE XVII

Name of activity	Year	
	1967	1968
Lamp shades.	59	100
Food-safe Cupboards.	54	30
Kitchen-garden (Families).	147	183
House cleanliness, home beautification and Alpana	175	275
Soakage pits and Dust Bins.	10	61
Tulsi Ghar (Families).	15	113
Smokeless Chulhas (Stoves).	35	51
Water Stand.	25	31
Cultural Programmes.	—	337
Puppet shows.	—	10
Exhibitions.	—	30
Celebration of National Festivals.	—	15

56. The Department continued to distribute nutritious mid-day meals to 135 Balwadi children. In two villages the Department organised mid-day meals programme in collaboration with Y. W. C. A. Biscuits with high protein contents were distributed to judge their impact on the growth of children.

57. The Department continued to extend the facilities of the medical chest provided under the Health Education Scheme, financed by Director of Women's Activities, Farm Bureau, Ohio, U. S. A. in the villages. Our trained nurse examined regularly Balwadi children and pregnant mothers. The achievements of Health Education Scheme include :—

(*a*) Demonstrations in Applied Nutrition Programme, Health and Hygiene and Family Planning. 130

(*b*) Medical check up of children and pregnant mothers. 725

(*c*) No. of persons medicines distributed. 3,000

58. The Department brought out a mimeographed copy of a book entitled 'A Guide Book on Applied Nutrition Programme'.

CHIKAN WORK PRODUCTION UNIT

59. The chikan project which was started from Literacy House funds was completed this year. The total expenditure on this project was to the extent of Rs. 13,099.62. Articles worth Rs. 11,406.50 were sold. The articles worth Rs. 3,500.37 are in stock. 109 women got economic benefit out of this scheme. The new project sanctioned by the Central Social Welfare

Board was started in June 1968. The following table shows the progress of chikan work production unit sponsored by C. S. W. B.

TABLE XVIII

No. of women engaged in the project.....110
Amount of wages distributed.....Rs. 1,585.87
Articles produced :

Articles	Quantity
Sarees	68
Kurtas	81
Lady shirts and blouses	65
Tea-sets	22

60. A fifteen days course in Tailoring was organised for women residing at Literacy House campus. Seven women attended the course and learnt preliminary principles of Tailoring. During the course they were imparted instructions in how to operate a sewing machine; care and up-keep of sewing machines; oiling of machines; cutting and sewing of children and ladies garments such as frocks, pajamas, petticoats, blouses, bush-shirts, under-wears *etc.*

61. International Literacy Day was celebrated among women in 15 villages on September 8, 1968. The programmes of the celebrations included: organisation of literacy exhibitions; initiation of new literacy projects; display of posters; organisation of cultural programmes *etc.*

62. In addition to short articles and notices in professional newsletters a detailed paper was written and presented by the Head at the National Seminar on Adult Education of Women in the Changing Pattern of Society held at Delhi. An exhibition of the programmes and activities of Literacy House with focus on activities of the Field Work (Women) Department was organised at Delhi on this occasion.

CENTRAL LIBRARY

63. The Central Library continued to operate inter-library loan service for its readers in collaboration with the United States Information Service Library, Tagore Library of Lucknow University and Narendra Dev Public Library, Moti Mahal, Lucknow.

64. The classification and cataloguing of the books continued as usual. Five thousand seven hundred and fifty additional catalogue cards were typed, 8,300 were shelved. A classified index to ten professional periodicals was published and circulated among the staff of the Literacy House.

65. In order to improve the library service for trainees and staff, a list of the functions and work procedure were evolved for the library. Keeping these functions in view the new library building is in progress near Young Farmers Institute.

66. The position of the stock and the use of library is shown in Table XIX.

TABLE XIX

	Year 1967	1968
Present Stock position		
No. of Books in Library	6,580	7,359
No. of periodicals	156	165
Books acquired	359	779
No. of library users	450	715
No. of books issued	9,470	10,575

DISTRICT LIBRARY, LUCKNOW

67. Inauguration of the District Library, Lucknow on 15 August, 1968, was another land-mark in the history of the Library movement with Literacy House. On this date it was resolved to convert the Mobile Library Department into District Library, Lucknow. The District Library, Lucknow took over the assets and liabilities of the Mobile Library Department.

68. During the year 1968 the following institutions became members of the District Library, Lucknow :

(*a*) Rashtra Pita Smarak Vidyalaya, Itaunja became member on 13 November, 1968. The Market Mobile Library, Itaunja, which was organised by Literacy House as far back as 22 March, 1963 was transferred to this institution. This was done at the request of the local people on the condition that Literacy House would continue to supply them books and the local people would appoint a person 50% of whose salary would be paid by Literacy House and the rest borne by themselves. To this date this institution has enrolled 293 members and distributed 1841 books.

(*b*) Adarsh Uchchatar Madhyamik Vidyalaya, Ahmamau became a member of the District Library on 1 November, 1968. It has enrolled 107 members and distributed 687 books during November and December, 1968.

(*c*) Ram Bharosay Maikulal H. S. School, Telibagh, became a member of the District Library sometime before the inauguration of the District Library, but because of internal difficulties could not continue the work. One of the reasons was that the management could not find a proper worker. Secondly, they could not raise the matching contribution towards the salary of the Librarian. Therefore, this work was stopped. Efforts are being made to revive the project.

(*d*) Jivan Sudhar Ramayani Sabha, Chinhat. The market Mobile Library at Chinhat was started on 4 July, 1965. Efforts are being made to hand over to Jivan Sudhar Ramayani Sabha, Chinhat the responsibility of running the Market Mobile Library and Bell Bicycle library on terms and conditions of the District Library scheme. It

is expected that from January 1969 this Sabha will become a member of the District Library, Lucknow.

(*e*) Youth Social Welfare Society, U. P., Lucknow, of which Dr. Radhakamal Mukerjee was the President, has approached us for books for their centre so that their members could be given books to read in their leisure time. The District Library loaned them 250 books on a 'Loan & Return basis'.

(*f*) Similarly, books were loaned to village Behsa, which is located only about a mile from Literacy House. Efforts were made during this time to contact Mohanlalganj and Malihabad to start Market Mobile Libraries. The market mobile library at Mohanlalganj has started functioning from 1 January, 1969.

BOOKS PURCHASED

69. During the year 1968 about 7,000 books were purchased by the District Library, Lucknow.

CIRCULATING LIBRARIES

70. Students of adult literacy classes having developed some skill in reading want to read other books besides their text books. To meet this need the District Library, Lucknow has compiled a list of supplementary reading material suitable for students of adult literacy classes who have finished the primer and want to read books other than text books. The material selected is easy, simple and printed in bold type. The first 13 books of the list are all printed in 20 point and are meant for those who have finished the Naya Savera Primer. Books beyond 14 point are meant for students more advanced. The books selected deal with different topics—language, stories, agriculture, health, family planning, house-craft and Gandhian literature.

71. The cost of these books varies from 50 paise to Rs. 2.00. The cost of most of the books falls within the range of 75 paise to Rs. 1.20. This has been kept in mind while preparing this list.

72. This list will be changed frequently subject to the availability of more simple literature to be included in this list. This set of books will be put in a small tin trunk labelled 'Village Library' and will be given to the adult literacy teachers alongwith a register with instructions to issue books to students of adult literacy classes. One or two pages of the register shall be reserved for each student and all books borrowed by the student concerned will be written on that page. This will help the supervisor of adult literacy classes to know which students are taking interest in reading other books besides their text books and what kind of literature they are interested in.

73. If a demand comes for additional literature on subjects not included in the list the District Library will try to procure simple literature on those subjects. Writing of such books is being planned at Literacy House.

TABLE XX

Statement of Books Issued and Members of District Library including Workers' Mobile Library, Kanpur—1968

Name of Centre	BOOKS ISSUED												Members	Total books Issued
	Jan.	Feb.	Mar.	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.		
Market Mobile Library														
1. All Markets in Sarojini Nagar Block	1347	1375	1129	1042	1075	905	1007	856	506	314	195	242	820	9,993
Bell Bicycle Libraries														
2. Chinhat	1232	1025	920	987	1318	1024	1057	765	975	952	981	1148	553	12,384
3. Arjunganj	1475	1086	1228	1046	1164	901	1366	775	Transferred into Ahmamau Cluster				374	9,041
4. Saleh Nagar	1038	902	777	498	246	463	399	332	Partly added into Telibagh and Mati					4,655
5. Mati	1110	913	968	1032	980	1037	1018	750	705	901	714	805	396	10,933
6. Banthra	1032	858	1075	1161	1259	1352	1551	1359	1502	1330	1426	1669	542	15,574
7. Amausi				Started as New Cluster					491	542	863	980	414	2,876
3 Bell Bicycle Libraries as part of school				245	459	578	608	769	—	—	710	—	346	3,369
8. Teli Bagh														
9. Itaunja									230	629	392	590	293	1,841
10. Ahmamau											407	278	107	685
4 Inter Library Loan Service														
11. Behsa		226	212	214	163	175	207	106					61	1,303
12. Kanpur	2639	2298	2499	2233	1674	1917	1171	1715	688	1230	1383	656	1832	20,103
Total	9873	8683	8808	8458	8338	8352	8384	7427	5097	5898	7071	6368	5738	92,757

YOUNG FARMERS INSTITUTE

74. The Young Farmers Institute endeavoured to conduct a Functional Literacy programme for young farmers by imparting to them theoretical and practical instruction in modern improved agricultural techniques with the following objectives :

(*a*) To impart institutional training to young farmers in improved agricultural practices and technology linked with functional literacy.

(*b*) To develop model demonstration farms through Land Reclamation and improved agronomical measures.

(*c*) To carry-out agricultural extension work on the farmers field and at the Institute farms.

(*d*) To produce quality High Yielding Variety Seeds and their Propagation under agricultural extension activities.

(*e*) To continue follow-up activities through contacts, correspondence, extension literature, *etc.*

Institutional Training

75. (*a*) The year under review commenced with the continuation of the II Ten Months Course for illiterate and semi-literate young farmers with an enrolment of 10 participants. The initial enrolment was 13 with 3 drop outs. The course concluded successfully on 3 May 1968. Most of the trainees were from Lucknow, Rae Bareily and Sultanpur districts.

(*b*) The Three Months Intensive Training Course was also continued for functionally literate and educated young farmers till 15 February, 1968 in modern agricultural practices and skills. Six participants successfully completed the course requirements. The participants were from Jaunpur, Jhansi and Nainital districts.

(*c*) A Short Duration Course was organised for progressive farmers with pumping sets in the Maintenance and Repair of their sets in the 1st week of April, 1968 at the site of the Institute at Bijnor. This Course was conducted by the Engineer of M/s. Cooper Engineering Ltd., Mahanagar, Lucknow with a total participation of 12 members ; besides 10 young farmers under training of the Ten Months Course.

(*d*) The functional literacy course for young illiterate and semi-literate farmers revised to six months duration commenced on 1 July, 1968 with a total enrolment of 21 participants. This course concluded with 16 successful participants. Most of the participants were from Lucknow, Rae Bareily, Sitapur and Hardoi districts.

(*e*) The Second Three Months Intensive Training Course for functionally literate and educated young farmers in modern agricultural practices commenced on 16 November, 1968 with a total enrolment of 11 participants. In addition to normal course requirements, special instruction was given in the maintenance, repair, driving and handling of tractor driven implements, electrical and diesel

pumping-sets. The participants were from Uttar Pradesh, Bengal, Assam and Tamil Nadu. Table No. XXI gives particulars of Y. F. I. Training imparted in 1968.

TABLE XXI

Particulars of the course	Date		No. of participants
	From	To	
Three Months Course for functionally literate and educated farmers	15-11-67	15- 2-68	6
Ten Months Course for illiterate and semiliterate farmers	1- 8-67	3- 5-68	10
Short-Duration Course in Repair and Maintenance of pumping-sets	4- 4-68	6- 6-68	12
Six Months Course for illiterate and semi-literate farmers	1- 7-68	31-12-68	16
Three Months Course for functionally literate and educated farmers.	16-11-68	continuing	8
		Total	52

The main emphasis during the training period has been on the practical side of the instructional programme, *e. g.*, land reclamation, preparation of seed beds, handling of improved agricultural implements, sowing of various types of crops and vegetables, handling of plant protection equipments (Sprayers and Dusters), operation of threshers, fruit preservation, soap making, use of veterinary medicines and appliances, *etc.*

76. To fulfil the course requirements study trips were arranged to following places in Lucknow district :

Research Station at Banthra Garden for Land Reclamation.

State Livestock Farm, Chak Ganjaria, for Livestock and Poultry.

Government Agriculture College, Kanpur for Soil and Water Testing.

Cattle Fair at Deva, district Bara Banki for cattle judgings.

State Soil Conservation, Research, Training and Demonstration Farm, Rehman Khera, Lucknow for Soil Conservation Practices.

Vegetable Garden, U. P. Government, Alambagh, Lucknow for Scientific cultivation of vegetables, fruit nurseries and flowers.

National Botanical Garden, Lucknow for Botanical Studies.

Stage II National Extension Service Block, Sarojini Nagar, Lucknow, Block activities and assistance to farmers available from Blocks.

DEVELOPMENT OF Y. F. I. FARMS

77. Due to certain land disputes and legal complications work could not commence till the middle of the year. However, efforts were continued to solve the problems by completing the construction of a primary school building for children in village Neewan and thus obtaining the Bhoomidari [ownership] rights on the land at village Neewan. Efforts were also continued for the obtaining of proprietary rights on the land at Bijnor. From July 1968, the activities at Bijnor and Neewan farms were as under :—

(*a*) *At Bijnor*

The entire land was measured, mapped and a lay-out was prepared to start development work in July. Two tubewells were bored, developed and commissioned. A third tubewell was also bored and its cavity developed but could not be commissioned for lack of sanction. The construction of buildings has been taken up by the General Administration. The farm roads prepared and the development of fields has been plotted. A hand-pump was also bored and commissioned to facilitate farm operations.

The undermentioned items of farm machinery and equipment were purchased :—

Tractor 'Escort-37'
Two Discs Plough
Nine Tine Cultivator
Seeding Attachment
Twelve Discs Offset Harrow
Sub-soiler
Trailer
Leveller
'Dunlop' Bullock Driven carts (two)
Power Thresher 'Naini Junior'
Aspee Power Sprayer-cum-blower
'Brown Boweri' Electric Motors coupled with
4" × 4" Varuna Pumps (two)

(*b*) *At Neewan*

At this farm only 8 acres of clean and cultivable land was available for farm operations. The remaining land out of a total acreage of 66.5 was cleared from thorny bushes, wild trees and undesirable growth of vegetations. The ground was levelled and the area was plotted after a careful survey, planning and measurements. Farm roads, channels, drains have been prepared, as per plans. Two tubewells 6" size have been bored, cavities developed and commissioned by purchasing and installing diesel pumping sets which have been installed and commissioned in the existing deep well with 4" boring, on the farm. Two ditches have been enlarged to be developed into Fish Ponds. The whole land has been measured for alround fencing. The farm buildings including the farm manager's residence, helpers quarters, stores, and tractor garage are under construction.

(c) *Agricultural Activities*

The entire area, except 5 acres at both the farms was ploughed during the Khareef season of 1968 but due to restricted sources of water supply, only 20 acres could be sown in that season under the High Yielding Variety Seeds programme. The remaining area was put under green manuring crops of Dhencha and Guar. Following varieties of High Yielding Varieties Seeds Programme were sown :—

TABLE XXII

Bijnor Crops.	Area in acres	Neewan Crops	Area in acres
Paddy	10	Paddy	10
Maize	—	Maize	1.7
Fodder Crops	—	Fodder crops	1

The varieties of paddy sown were Taichung Native, I. R.—8, N. S. J. 200 and Type 9. For the purposes of fodder crops only M. P. Chari was sown as due to very high alkali and salt contents the seeds of other crops *e. g.* Juar and Bajra gave very poor germination.

During Rabi (Winter season) the farm operations were extended to 52 acres at both the farms. Due to lack of organic manures the pattern of farming has not been satisfactory. The following crops were sown :

TABLE XXIII

Crops	Area in Acres	
	at Bijnor	at Neewan
Wheat	10	8.5
Barley	10	8
Oats	3.5	6
Barseem	2.5	1.5
Potato	.5	1.5
Total	26.5	25.5

The crop at Bijnor farm has been rather poor due to a very high proportion of alkali and saline conditions of the soil which ranges between 8.4 to 10.5 pH. Whereas, the pH value of the land at Neewan ranges between 7.5 to 9.0. Fortunately the tubewells water at both the farms contains a pH value of 7.1 to 7.2. This has been very encouraging.

(*d*) *Extension Education Programme*

Under this head the following activities were organised :—

(*i*) A survey of young and progressive farmers was conducted in a radius of five miles around the Bijnor campus to select at least, five farmers in each village for farm demonstrations in the cultivators own fields.

(*ii*) Only 11 demonstrations could be arranged of improved agricultural tools, implements and bullock driven machines and equipments, as per details given below :—

TABLE XXIV

Village	Farmer's Name	Type of Demonstration
Goraura	Sri Krishna	Olpad Thresher for wheat (Bullock driven).
,,	Sri Saghir Ali	Winnowing fan.
,,	Sri Hamid Ali	Thresher & fan both.
Bijnor	Mr. Seraj Ahmed	Winnowing fan.
,,	Mr. Mohammad Haseen	Spray of insecticide on maize.
,,	Sri Mohammad Rasheed	Spray on mango for hopper.
Kamlapur	Sri Bishun Dutt	Use of mould board plough.
,,	Sri Piyare Lal	Use of five tine cultivator.
Saadat Khera	Sri Ram Khelawan	Use of Sprayer on mango.
Neewan	Sri Suraj Bux Singh	Use of winnower & thresher.
Y.F.I. Farm, Neewan		Cultivation of High Yielding Variety of Paddy IR-8.

As a follow-up in order to keep the trainees and other progressive farmers informed about agriculture extension 12 issues of a series of pamphlets known as Jankari Mala were prepared, printed and mailed out to more than 1000 addresses. The following topics were covered :—

Cultivation of Hybrid Maize	(Sankar Makka Ki Kheti)
Cultivation of Sugar Cane	(Ganna Ki Kheti)
Hybrid Sorghum	(Sankar Juar)

Cultivation of Hybrid Bajra (Sankar Bajra)
Cultivation of Improved Variety of Paddy Seeds (Dhaan Ke Sudhre Beej) Part I.
Cultivation of Improved Variety of Paddy Seeds (Part II)
Cultivation of Barseem (Barseem Ki Kheti)
Cultivation of High Yielding Varieties of Wheat (Gehoon Ki Kheti)
Foot & Mouth Diseases of Cattle (Khur Paka and Munh Paka)
Soap Making (Sabun Banana)
Fruit Preservation—Sauce Making (Tamatar Ka Sas Banana)
Mustard aphids & Potato Blight (Sarson Ka Mahoo Aur Aaloo Ka Jhulsa).

Class notes were revised and eight manuscripts were prepared in mimeographic form to be given to trainees at the time of their departure as reference material for follow-up. Table XXV gives the subjects covered.

TABLE XXV

Subjects	Pages	Remarks
Cattle Feeding & Management	50	with line sketches and illustrations.
Cultivation of Fruits & vegetables	55	" " "
Manures & fertilizers	21	" " "
Double your Crop Production	24	" " "
Study of Plant Life	9	" " "
Plant Protection	30	" " "
Fruit Preservation	13	" " "
Social Education & General Knowledge	29	" " "

As a result of efforts made, a total of 41 verbal enquiries were made by the ex-trainees for further information at the Institute. Also, a total of 29 letters were replied for agricultural technical know-how queries.

DONATIONS

78. CARE literacy-cum-agriculture kits, 60 in number of assembled items as donations were distributed to successful Y.F.I. participants, consisting of the following :—

Literacy Kit

(*a*) A Set of 22 booklets on agricultural and social education topics.
(*b*) Agricultural kit consisting of a Wah-wah (mould board) plough, Sharma hoe, one litre of Endrine and one Kg. of Copper Sulphate to be used for follow-up.

PROGRAMME EXTENSION DEPARTMENT

TRANSLATION PROJECT

79. Under this project eight institutions were selected and they were entrusted with the work of translation, adaptation and publication of 5 books each (4 books in case of Gangajala

TABLE XXVI

List of Books Translated, Adapted & published under Translation Project

Name of agency	Books Translated	Agreement signed on	Money Approved Rs.	Money Paid Rs.	Progress
1. Andhra Mahila Sabha, Hyderabad (A. P.) (Language : Telegu)	1. Kuch Tum Samjho Kuch Main Samjhun. 2. Hamara Bharat Desh.	11.9.1967	5,737	5,477	Completed (5.6.68)
-do-	1. Bharat Ka Vidhan. 2. Badlu Ki Wapsi. 3. Hand Book for Social Edu. Material Writers.	5.6.68 5.12.68	7,645	1,911	Incomplete
2. Mysore State Adult Edu. Council, Mysore-4 (Language : Kanarese)	1. Kuch Tum Samjho Kuch Main Samjhun. 2. Bharat Ka Vidhan.	9.10.67	3,137.65	2,937	Completed (25.10.68)
	1. Hamara Bharat Desh. 2. Bent Kala. 3. Kathputli.	25.10.68	6,683.76	1,670	Incomplete
3. Sri Ramakrisna Mission Vidyalaya Teachers College, Coimbatore (Madras State) (Language : Tamil)	1. Hamara Bharat Desh. 2. Kuch Tum Samjho Kuch Main Samjhun.	9.10.67	5,580	3,895	Completed (25.11.68)
	1. Ham Sarkar Hain. 2. Badlu Ki Wapsi 3. Ek Pariwar.	25.11.68	10,335	2,584	Incomplete
4. Taleem Ghar, Lucknow (Language : Urdu)	1. Ek Pariwar. 2. Ham Sarkar Hain.	9.10.67	5,370	5,370	Completed (10.6.68)
	1. Bharat Ka Vidhan. 2. Hamara Bharat Desh. 3. Kuch Tum Samjho Kuch Main Samjhun.	10.6.68	7,454.70	1,867	Incomplete
5. Gangajala Vidyapeeth, (Language : Gujarati)	1. Kuch Tum Samjho Kuch Main Samjhun. 2. Hamara Bharat Desh.	4.10.67	4,570	3,662.94	Completed (20.7.68)

	1. Ek Pariwar. 2. Badlu Ki Wapsi.	3.10.68	4,335	1,084	Incomplete
6. Bengal Social Service League, Calcutta. (Language : Bengali)	1. Ham Sarkar Hain. 2. Hamara Bharat Desh.	22.9.67	5,269	5,269	Completed (26.6.68)
	1. Kath Putli. 2. Bharat Ka Vidhan. 3. Handbook for Social Edu. Material Writers.	26.6.68	7,890	1,972	
7. Bombay City Social Edu. Committee, Bombay (Language : Marathi)	1. Ek Pariwar. 2. Kath Putli.	31.10.67	7,488	3,572	Completed (Dec. 1968)
	1. Badlu Ki Wapsi. 2. Kuch Tum Samjho Kuch Main Samjhun. 3. Ham Sarkar Hain.	Dec., 1968			Incomplete
8. Utkal Christian Council Nagpur, 1. (Language : Oriya)	1. Ek Pariwar. 2. Ham Sarkar Hain. 3. Hamara Bharat Desh.	5.9.1968	7,376.57	1,844	Incomplete
	1. Good Neighbour. 2. New Life.				

Vidyapeeth, Aliabada (Gujarat) from the Literacy House publications into their regional languages.

Contractual agreements were signed by different agencies after the estimates were finally approved by India Literacy Board. Table No. XXVI is a statement illustrating translation projects.

ASSISTANCE TO ORGANISATIONS

Bengal Social Service League, Calcutta—Training Project

80. The Teacher Training Programme which prepared and trained prospective adult literacy teachers was assigned to Bengal Social Service League. A Memorandum of Understanding was signed between India Literacy Board and the agency concerned and a grant of Rs. 62,000.00 was sanctioned. Till September, 1968, 603 teachers were trained.

TABLE XXVII

Period of the Course	No. of teachers trained
1- 1-68 to 31- 3-68	230
2- 4-68 to 11- 4-68	23
6- 5-68 to 31- 5-68	114
1- 6-68 to 18- 6-68	63
6- 7-68 to 27- 7-68	71
26- 6-68 to 31- 8-68	48
23- 9-68 to 25- 9-68	54
Total	603

N.B.—Report for the quarter 1st October to 31st December, 1968 is still awaited. We are writing to the agency to expedite it.

Mysore State Adult Education Council, Mysore-4—Writers Workshop

81. Mysore State Adult Education Council is an organisation carrying on adult education work in Southern India. It was entrusted with the job of organising a Workshop of Writers for neo-literates in Southern languages. It started the Workshop in May, 1968. A Memorandum of Understanding was signed between India Literacy Board and the agency concerned and a grant of Rs. 63,000.00 was sanctioned for running this project. The Council organised one Writers Workshop at Mysore in which 21 participants took part. Students prepared 21 manuscripts in Kanarese language. Out of these only three manuscripts were selected and sanctioned for publication in Kanarese.

82. The second Writers Workshop for 30 Writers (in Telegu language) was started on 17 December, 1968.

Shree Sharda Sadan Pustakalaya, P. O. Lalganj, Bihar

83. This is a Mobile Library and Adult Education Project. Shree Sharda Sadan Pustakalaya is located in a village. A Memorandum of Understanding was signed between India Literacy Board and the agency concerned and a grant of Rs. 57,000.00 was sanctioned to run this project.

It has organised 20 adult literacy classes for men and 10 for women. The teachers for these classes were trained by the Literacy House, Mobile Team. 732 adult illiterates joined these classes upto September 1968. The report for the quarter ending 31st December, 1968 is awaited.

A mobile Library was started in October, 1968. 298 people became members of this library and more than 1,500 books were issued to people upto October, 1968.

Gramdan Shikshan Yojana

84. Sarva Seva Sangh, Varanasi is an institution which came into being at the initiative of Mahatma Gandhi. Recently this institution has taken over development work of Gramdan villages in certain selected areas. Sarva Seva Sangh approached Literacy House for help in organising adult literacy classes in two clusters *viz.*, in District Mirzapur in U. P. and District Darbhanga in Bihar. A Memorandum of Understanding was signed between India Literacy Board and Sarva Seva Sangh, Varanasi and a sum of Rs. 2,09,600.00 was sanctioned for the project, which included the following activities :

(*a*) Organising and operating 100 adult literacy classes of six months duration in each cluster.

(*b*) Organising and operating Bell Bicycle Libraries in each cluster.

(*c*) Concurrent evaluation for both the clusters.

Two hundred and thirty-three teachers were trained by Literacy House for this project, of which 51 were women teachers. Three Supervisors were also trained.

85. Adult Literacy classes have been organised in both the clusters in which 2,500 adult illiterates are being taught. The other activities were :—

(*a*) Circulating libraries consisting of 50 books each were organised for all the 200 adult literacy classes to provide simple readable material for new literates of these classes.

(*b*) One Bell Bicycle Library has been organised in district Darbhanga which caters to 12-15 villages with headquarters at Sarai Ranjan, district Darbhanga (Bihar).

Y. W. C. A., Lucknow

86. The Y. W. C. A. has been doing useful literacy work. To strengthen this project a sum of Rs. 10,000.00 was sanctioned for this work to enable them to organise 10 adult literacy classes for a period of one year. Eleven women teachers have been trained by Literacy House. At the time of writing six adult literacy classes were organised with a strength of 150 adult literate women. More classes are going to be opened shortly.

Mahila Udyog Kendra, Lucknow

87. This Kendra has been doing literacy-cum-activity oriented work for a long time. To strengthen this project a sum of Rs. 10,000.00 was sanctioned to this organisation to permit ten adult literacy classes for a period of ten months.

Note: The Y. W. C. A. was given money to open adult literacy classes for women as far as possible in collaboration with Harijan Sewak Sangh. In this project Y. W. C. A.'s contribution shall be organisation and supervision of the classes. Harijan Sewak Sangh's contribution shall be that of involving local agencies for literacy work.

Kisan Shikshan Yojana, Moradabad

88. This project of adult literacy combined with the High Yielding Variety programme is sponsored jointly by Department of Education, Uttar Pradesh, the Ministry of Food and Agriculture, and the Ministry of Information and Broadcasting at District Moradabad, U. P. Literacy House is training teachers and providing teaching materials. Sixty five adult literacy teachers were trained by the Literacy House Training Department at Moradabad. One Literacy House Supervisor has been deputed to work at Moradabad as Liaison Officer with the Education Department.

Seva Mandir, Udaipur

89. Rs. 70,000.00 grant for teacher training programme to cover 100 villages has been sanctioned. The project has already commenced.

Extension Centre at Deoria—Eastern U. P. Adult Education Centre

90. This centre is being financed by World Literacy of Canada with objective of testing the feasibility of organising community education programmes in rural areas as an integral part of school activities.

It is being developed along the lines of true extension work in co-operation with Baba Raghav Das Inter College, Bhatpar Rani, District Deoria, with the intention of involving local leaders in the planning and development of the centre from its very inception. World Literacy of Canda has pledged on initial sum of $15,000 for this centre, half of which has already been received. Negotiations are underway for a gift of land for the centre, but meanwhile we have secured two adjacent buildings for the centre in Deoria Sadar, rent free for the first three months. District Board, Deoria will consider extending this concession after seeing the work of the Centre, till the time we acquire land of our own for our building project.

A local managing body is being formed to guide the work of the Centre, which World Literacy of Canada intends to sponsor, through Literacy House.

Baba Raghavdas Inter College, Bhatpar Rani, Distt. Deoria, U. P.

86. A Bell Bicycle Library was organised. This functions in 15 villages. The library has enrolled 550 members and distributed 5,000 books. A Consumers' Co-operative Society has also been organised by the above school to cater to the needs of students.

Selected students of the school have been trained in the art of making and manipulation

of puppets with the intention of forming a puppet team for the school. This team in turn will give puppet shows on different social subjects in villages served by the Bell Bicycle Library.

Adult literacy classes in 20 villages shall be organised in the month of February, 1969. Twenty adult literacy teachers will be trained at Literacy House. A sum of Rs. 16,115 has been sanctioned for this project, to this date. More money will be allotted as the project develops.

INVESTIGATION AND EVALUATION UNIT

91. The Investigation and Evaluation Unit was organised in May, 1968. The basic role of this Unit is to prepare tools of evaluation and put them at the disposal of Literacy House and other agencies engaged in adult literacy work. Its major objectives are :—

(*a*) to evaluate the effectiveness of Literacy House programmes and to secure feed-back and better programme performances ;

(*b*) to give assistance in preparing schedules and testing instrument to the departments as Literacy House.

92. During the years 1957, this Unit assisted the Field Work (Men) in conducting a survey in 15 villages. For this purpose a survey sheet was prepared and pre-tested. Besides this, a number of other schedules and evaluation sheets were prepared for different evaluation projects.

93. A number of evaluation projects were undertaken. Of these five evaluation projects have been completed, and mimeographed. These are listed as following :—

A Report on Naya Savera Primer.
Evaluation of Pumping-set Training Courses.
Evaluation of Young Farmers' Training Courses.
A Report on Chikan Work Project.
Evaluation of Workers' Mobile Library at Kanpur.

94. Reports in progress are :—
Evaluation of Teacher Training Programmes.
Evaluation of Literacy Programmes of Field Work (Men) Department.

95. Besides evaluation reports, two research papers were written. One of them is a case study of a functional literate and the other is concerned with the pretesting of reading materials for neo-literates.

96. The Unit is presently engaged in the evalunation of programmes conducted by the Field Work (Men) and the Training Departments.

WOMEN'S CONDENSED COURSE

97. In co-ordination with the Central Social Welfare Board, Delhi, a two year Residential Condensed Course for young women between the ages 18-30 was started on 1st August, 1968. The object of this course was to afford continuing education facilities to those unfortunate young women who through adverse circumstance had been unable to continue their studies after class VIII.

98. Twentyfive such women were selected to be residential students on the campus. They will appear for the High School Examination in 1970. The optional subjects they will offer for the examination are Home-Science, Civics, Music and Art. The course is showing satisfactory progress.

PUBLICATIONS—PANEL OF EXPERTS

99. Through the kindness of Mr. Artur Isenberg Literacy House has been fortunate to form a panel of experts for Literacy House publications. This panel consists of the first flight of publishers in the country. The members being Messrs. Sadanand Bhatkal, M. S. Jaini, Kunhi Krishnan, Dina Nath Malhotra, M. N. Rao, W. D. Ten Broeck and Mr. Artur Isenberg. The first meeting of the panel took place in October and some very useful suggestions and recommendations were made. We hope to implement these recommendations in 1969.

REPRESENTATIVES OF WEI AND WLC

100. A number of quick changes in representatives of World Education, Incorporated who, together with World Literacy of Canada, are sponsors of Literacy House, were rung during 1968. Mr. and Mrs. Thomas Graham Jr. left us in July. Mrs. Quincy Wright came to us for a brief six weeks during November and December. Mr. & Mrs. David Gregg reached Literacy House on the last day of the year. Miss Sally Swenson, in addition to her other duties, has assumed the functions of Representative, World Literacy of Canada.

CONCLUSION

101. 1968 has been for Literacy House a period of learning, searching and planning. Learning the true meaning of functional literacy and how it should be woven into the concept of life-long education: searching for methods, ways and means: planning to meet the demands which are being made on this national educational training institution so that it can best serve the country and fulfil the aims and objectives so clearly enunciated by the Education Commission. The experience gained has been invaluable, the potentialities of this institution are limitless. The prospect is very challenging but full of promise and we are confident that given the human, material and financial resources Literacy House has a great contribution to make to the cause of adult literacy, functional education and national development.

102. As I conclude I think in gratitude of friends, supporters and sponsors of Literacy House, in other lands and in this country, for all their assistance and encouragement. Our thanks are especially due to World Education, Incorporated; U. S. Agency for International Development; World Literacy of Canada, Incorporated; Co-operative for American Relief Everywhere, Incorporated; the Development Department of Uttar Pradesh; Central Social Welfare Board, Delhi; the State Social Welfare Advisory Board, the Labour Welfare Department and Sarojini Nagar Block officials for the financial, physical and moral assistance rendered to this institution during the past year.

103. I am personally grateful to our President Dr. (Mrs.) Welthy H. Fisher for her inspiration and the confidence she has reposed in me, to the members of the Board for their

guidance and co-operation. May I also take this opportunity of congratulating Dr. (Mrs.) Welthy Fisher and Dr. Mohan Sinha Mehta for the honour and distinction which the nation has conferred on them. We at Literacy House bask in their well deserved glory and honour.

Respectfully submitted
S. J. MUKAND
Director

Literacy House
26th January, 1969

OUR STAFF MEMBERS

1. **A. GENERAL ADMINISTRATION**

S. J. Mukand (Director), H. S. Kalakoti (Administrative Officer), S. S. Swami (Consult. Engineer), S. N. Misra (Accounts Officer), H. C. Asthana (P. A. To Director), T. J. Bobb (Adm. and Procurement Supervisor), H. R. Lal (Cashier), B. D. Pandey (Clerk), Mohd. Anwar Ahmad (Accounts Assistant), V. P. Sharma (Typist-Clerk), K. M. Leela (Typist-Clerk), D. R. Sujan (Receptionist and Switch Board Operator), R. A. Shukla (Electrician-cum-Pump Operator), Shiv Ram (Carpenter), Buknoo (Garden Supervisor).

B. Production and Sales Department

V. C. Sharma (Sales Organiser), L. S. Misra (Publication Assistant), Chandra Bahadur (Store Keeper).

C. Central Library

K. Kumar (Librarian), Ram Sumer Pal (Library Assistant).

D. Maintenance and Building Construction Section

D. B. Choudhary (Overseer), P. C. Srivastava (Draftsman).

E. Dispensary

R. K. Saksena (Medical Officer), Shanti Dayal (Instructor-cum-Sister Nurse).

2. **PROGRAMME EXTENSION DEPARTMENT**

E. C. Shaw (Dy. Director), Bala Sahai Srivastava (Junior Stenographer).

District Library

Harkesh Singh (Library Assistant), S. K. Verma (Library Assistant).

3. **TRAINING DEPARTMENT**

A. V. Tripathi (Head), N. C. Verma (Junior Steno), Yadgar Husain Khan (Senior Clerk), Robin G. Singh (Store Keeper).

B. Teachers Training Unit

O. P. Kumar (Senior Instructor), Madan Singh, S. M. M. Ahmed (Instructors), V. C. Dhar (Instructor P. I.).

C. School of Social Writing

B. B. Khare, A. P. Srivastava, V. N. Singh, Feroz Alam, S. P. Karnwal, (Instructor-cum-Writers).

D. School of Audio-Visual Education

R. C. Ariel (Senior Instructor), K. G. Singh, W. S. Roy, Rajot David (Artists), B. R. Prajapati (Artist-Puppeteer), D. D. Naithani, F. G. Massey, Saitendra Kumar Singh, D. J. Samudre (Puppeteers), Bindhyavasini Misra, Malti Prajapati (Lady Puppeteers), Siraj Ahmad (Tailor), Pawan Kumar Singh, Chander Pal (Silk Screen Printers).

4. **FIELD WORK (MEN)**

P. N. Shivpuri (Head), Shyam Lal, Mohd. Amin, Hridaya Narain Yadav, Ahmad Raza, Shiv Ram Rawat, Farid Ahmed, Chandrika Prasad (Supervisors), Ganga Dayal (Typist-cum-Clerk), Ram Sewak Tripathi (Workers Mobile Library Assistant), Prasadi Mahto, Harphool Singh, Babu Lal, Seva Ram Dixit, Virendra Kumar Sharma (Bell Bicycle Library Assistants).

5. **FIELD WORK (WOMEN)**

Sheela Trivedi (Head), Manorama Jaiswal (Field Work Assistant), Puspa Lata (Typist) R. Roberts, Chhote Lal, Munni Joshi (Supervisors), Kusum Misra (Chikan Work Organiser), Khitaja Khatoon (Supervisor for Economic Scheme), Savitri Srivastava, Urmila Pandey, Girija Devi Srivastava, Sarojini Srivastava, Kaniz Fatima (Women Welfare Extension Project Workers).

6. **YOUNG FARMERS INSTITUTE**

A. R. Siddiqi (Principal), G. B. Yadav (Senior Agri. Instructor), R. D. Pandey (Agri. Instructor), Raunaq Ali (Typist-cum-Clerk).

7. **EVALUATION AND INVESTIGATION SECTION**

T. R. Singh (Planning and Evaluation Officer), V. K. Asthana, Ram Shankar (Planning and Evaluation Assistant), V. S. Misra (Typist-clerk).

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